

Village of Jemez Springs
Planning and Zoning Commission
Regular Meeting Minutes
April 21, 2022 at 6:30 p.m.
Josephine Shephard Memorial Building Conference Room

1. Mike Nealeigh called the meeting to Order at 18:31.
 - a. Members present: Mike Nealeigh (Chair), Talia Michelle (Sec), Betsy Daub, and Susanna Cooper
 - b. Members absent: Sarah Swarttouw (Vice Chair)
 - c. Guests: Rose Fenton
2. Introduction of Guests: none at beginning of meeting
3. Agenda was approved as presented.
4. Previous Meeting's Minutes (March 17, 2021) were approved as presented.
5. There was no public input.
6. Old Business
 - a. Commnet Wireless Telecommunications Facility update: no additional update.
 - b. RV Park Ordinance Recommendation update: The Village Trustees let the Commission know of some changes to the ordinance to be presented at the next Trustee meeting. The Commission engaged in some discussion about the Trustees suggested changes, which were: 1) A 21-day limit, 2) Caretaker must be present/live on site, and 3) Neighbors must be notified & not object. Motion for Chair to respond to the Mayor's suggestion on the 1st and 2nd Trustee suggestions have unequivocal and precise language that can be met and not be contradictory passed with one objection.
7. New Business
 - a. The notices to neighbors for the Short-term Occupancy Rental Conditional Use Permit request by Susan Moeckli for property at 16783 Hwy 4 were sent out March 26, 2022, and the final date for neighbor objections was April 16, 2022 without any being received. The application fee had not yet been received, but the Commission voted to accept the application.
 - b. The process for requesting various permits and zoning actions, and related forms, is still in progress for getting on the website and current with the Village Office.
 - c. Fee structure for zoning permits and applications is still in progress. Mike is in contact with the Municipal League lawyer so that the recommendations the Commission makes to the Trustees follow the laws of the state. In addition, the Commission will need to provide the Trustees with a fee schedule for the permits required by Ordinances or Procedures.
8. Ordinance Review
 - a. Continuation of Chapter 130 review was postponed.
9. Planning Issues
No updates were available on the various projects currently being undertaken by the Village.
10. Meeting adjourned at 20:00